

<sup>1</sup>SSVF = Simplified Student Visa Framework <sup>2</sup>DHA = (Australian) Department of Home Affairs

## Instructions and checklist for KOI applicants

KOI Financial Capacity Form must be completed and signed by the applicant and submitted together with the financial documents. All documents must be certified by the Financial Institution, Bank or a Notary Public. Failure to provide these documents may result in delay in the application process or rejection of the application. \* Any documents submitted in a language other than English must be accompanied by a certified official translation.

1- Applicant marital status  Single  Engaged  Married/De Facto  Separated/Divorced  Widow

2- Does the applicant have any dependants?  Yes  No If yes, How many?

3- Applicant spouse and / or dependants will:  travel to Australia with the applicant or  join applicant later or  remain in home country (If No, go to Q5)

4- Are any of the family members travelling to Australia with the applicant? If yes, please provide the details below:

Name:	Relationship:
Passport No:	Date of Birth:
Name:	Relationship:
Passport No:	Date of Birth:

5- What type of financial documents are being provided?

Document type	Checklist (Y/N)	Amount (AUD)	Documents attached (Y/N)
Savings: Up-to-date account balance certificate under the name of the applicant or the eligible family member and the latest bank statement of 3 months transaction history			
Education loan: Disbursement letter, bank statement of the account where the disbursed loan deposits to, ownership certificate of the collateral placed against the education loan			
Fixed term deposit: Non-matured fixed term deposit certificates under the name of the applicant or the financial sponsor			
Salary: Income tax certificate if the annual income of the applicant or the financial sponsor is at least AUD 60,000 for single students or AUD 70,000 for students accompanied by family members.			
<b>Total Amount (AUD):</b>			

6- Details of the person or eligible family member(s) providing financial support?

Eligible person or family member	Y/N	Full Name	Proof of relationship attached (Y/N)
Applicant			
Father			
Mother			
Brother			
Sister			
Spouse			
Grandparent/s			
Uncle/Aunt (Only applicable if Australian citizen or permanent resident)			

7- Does the applicant have access to sufficient funds to support him/her and any person(s), if travelling with the applicant, for the total period of stay in Australia, including living costs associated with the studies in Australia?

Refer to the evidence of financial capacity outlined on DHA website: <https://immi.homeaffairs.gov.au/visas/web-evidentiary-tool>

Yes  No

8- Is the applicant aware of work restrictions while studying full time in Australia?  Yes  No

## DECLARATION

### FINANCIAL SPONSOR DECLARATION

I/We \_\_\_\_\_ resident/s of \_\_\_\_\_ solemnly and sincerely declare as follows:

(Full name of the sponsor)

(Address)

a. That my/our nationality/citizenship is \_\_\_\_\_ and that I/we have been resident of \_\_\_\_\_

(Nationality)

(Country)

b. That I/we currently hold the position of \_\_\_\_\_ at \_\_\_\_\_ with an annual income

(Job description)

(Employer's name)

of \_\_\_\_\_ holding total current savings/education loan of \_\_\_\_\_

(Amount in AUD)

(Amount in AUD)

c. That I am/we are sponsoring myself/my/our \_\_\_\_\_ known as \_\_\_\_\_, who will be undertaking further studies

(Relationship)

(Student's name in full)

in \_\_\_\_\_ at King's Own Institute for \_\_\_\_\_ (months/year/s) and I/we shall provide myself/him/her with full

(Exact name of the course)

financial support during my/his/her stay in Australia which includes the tuition fees and living expenses.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### AGENT DECLARATION

- Do you confirm that the applicant is able to meet the full financial requirements of their chosen KOI study program, including the associated living and travel expenses? Yes  No
- Have you explained to the applicant the financial evidence he/she must be able to demonstrate in order to secure a student visa to study in Australia? Yes  No
- Has the applicant been informed about KOI tuition fee payment and refund policies? Yes  No
- Have copies of all original documents been checked and verified as authentic? Yes  No

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

### APPLICANT DECLARATION

I DECLARE THAT:

- All the information I have provided in this form is true and correct in all details.
- The signature on this form is my signature and has not been signed on my behalf by another person.
- I have definite access to the funds as outlined above and I understand and agree that I will provide the evidence and all supporting financial documents to King's Own Institute prior to applying for my student visa in Australia.

Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_