



MGT703 KNOWLEDGE MANAGEMENT T318 - Brief

All information contained within this Subject Outline applies to all students enrolled in the trimester as indicated.

1. General Information

1.1 Administrative Details

Associated HE Award(s)	Duration	Level	Subject Coordinator
Graduate Certificate in Business Graduate Diploma of Business Master of Accounting Master of Professional Accounting	1 trimester	Postgraduate	Fadi Kotob Fadi.Kotob@koi.edu.au P: 92833583 (Ext.156) L: Level 1, 545 Kent St. Consultation: via Moodle or by appointment

1.2 Core / Elective

This is a core subject for the above courses.

1.3 Subject Weighting

Indicated below is the weighting of this subject and the total course points.

Subject Credit Points	Total Course Credit Points
4	GCBus 16; GDBus 32; MAcc 48; MPA 64

1.4 Student Workload

Indicated below is the expected student workload per week for this subject

No. Timetabled Hours/Week*	No. Personal Study Hours/Week**	Total Workload Hours/Week***
4 hours/week (2 hour Lecture + 2 hour Tutorial)	6 hours/week	10 hours/week

* Total time spent per week at lectures and tutorials

** Total time students are expected to spend per week in studying, completing assignments, etc.

*** Combination of timetable hours and personal study.

1.5 Mode of Delivery On-campus

1.6 Pre-requisites Nil

1.7 General Study and Resource Requirements

- Students are expected to attend classes with the required textbook and to read specific chapters prior to the tutorials. Students should read this material before coming to class to improve their ability to participate in the weekly activities.
- Students will require access to the internet and their KOI email and should have basic skills in word processing software such as MS Word, spreadsheet software such as MS Excel and visual presentation software such as MS PowerPoint.
- Computers and WIFI facilities are extensively available for student use throughout KOI. Students are encouraged to make use of the campus Library for reference materials.

Resource requirements specific to this subject: There are no specific resource requirements for this subject.

2. Academic Details

2.1 Overview of the Subject









The course is designed to serve as a complete introduction to the subject of Knowledge Management (KM) from the point of view of business management, including an in-depth treatise of the technologies used to facilitate the processes of discovering, creating, sharing and applying knowledge in large and small organisations. To truly learn KM as it applies to today's technology intensive business environments, it is imperative that students be able to visualize actual examples of the KM techniques being studied.

Furthermore, they must also be able to experiment with Knowledge Management Systems (KMS) that embody concepts covered in the class lecture. The course will focus on covering the principles of KM. Finally, practical applications are discussed, from how to perform an organisational KM assessment to how to effectively implement KM applications.

2.2 Graduate Attributes for Postgraduate Courses

Graduates of Postgraduate courses from King's Own Institute will gain the graduate attributes expected from successful completion of a Master's degree under the Australian Qualifications Framework (2nd edition, January 2013). Graduates at this level will be able to apply an advanced body of knowledge in a range of contexts for professional practice or scholarship and as a pathway for further learning.

King's Own Institute's key generic graduate attributes for a master's level degree are summarised below:

	KOI Master's Degree Graduate Attributes	Detailed Description
	Knowledge	Current, comprehensive and coherent knowledge, including research methods
	Critical Thinking	Critical thinking skills to identify and analyse current theories and developments and emerging trends in professional practice
	Communication	Communication and technical skills to analyse and theorise, contribute to professional practice or scholarship and present ideas to a variety of audiences.
	Research and Information Literacy	Cognitive and technical skills to access and evaluate information resources, justify research approaches and interpret theoretical propositions
	Creative Problem Solving Skills	Cognitive, technical and creative skills to investigate, analyse and synthesise complex information, concepts and theories, solve complex problems and apply established theories to situations faced in professional practice.
	Ethical and Cultural Sensitivity	Appreciation and accountability for ethical principles, cultural sensitivity and social responsibility, both personally and professionally
	Leadership and Strategy	Initiative, leadership skills and ability to work professionally and collaboratively to achieve team objectives across a range of team roles. Expertise in strategic thinking, developing and implementing business plans and decision making under uncertainty
	Professional Skills	High level personal autonomy, judgement decision-making and accountability required to begin professional practice.





Across the course, these skills are developed progressively at three levels:

- **Level 1 Foundation** – Students learn the skills, theories and techniques of the subject and apply them in stand-alone contexts.
- **Level 2 Intermediate** – Students further develop skills, theories and techniques of the subject and apply them in more complex contexts, beginning to integrate the application with other subjects.

- **Level 3 Advanced** – Students have a demonstrated ability to plan, research and apply the skills, theories and techniques of the subject in complex situations, integrating the subject content with a range of other subject disciplines within the context of the course.

2.3 Subject Learning Outcomes

Listed below, are *key* knowledge and skills students are expected to attain by successfully completing this subject:

Subject Learning Outcomes	Contribution to Course Graduate Attributes
a) Apply the fundamental theories and principles in the study of knowledge and its creation, acquisition, representation, dissemination, use and re-use and management	
b) Analyse the role and use of knowledge in organisations	
c) Critically analyse the approaches and technologies used to manage knowledge and their interaction with the people who use them	
d) Evaluate current trends in knowledge management, e-commerce strategies and technology choices	

2.4 Subject Content and Structure

Below are details of the subject content and how it is structured, including specific topics covered in lectures and tutorials. Reading refers to the text unless otherwise indicated.

Weekly Planner:

Week (beginning)	Topic Covered in Each Week's Lecture	Reading(s)	Expected Work
1 05 Nov	Overview of knowledge management	Chapter 1	Tutorial exercises
2 12 Nov	The nature of knowledge	Chapter 2	Tutorial exercises
3 19 Nov	Knowledge management solutions, and organisational aspects of knowledge management	Chapter 3	Tutorial exercises
4 26 Nov	Factors influencing knowledge management	Chapter 4	Tutorial exercises
5 03 Dec	Knowledge management assessment of an organisation	Chapter 5	Tutorial exercises
6 10 Dec	Knowledge application systems: Technologies to manage knowledge, and knowledge-based systems	Chapter 6	Tutorial exercises Individual Assignment Case study 1 due
7 17 Dec	Knowledge capture systems: Case-based systems and knowledge elicitation	Chapter 7	Tutorial exercises Project Idea
23 Dec 2018 – 06 Jan 2019	Mid trimester break		
8 07 Jan	Knowledge sharing systems	Chapter 8	Tutorial exercises
9 19 Jan	Knowledge discovery: systems that create knowledge; data mining, text knowledge management, and text mining	Chapter 9	Tutorial exercise

10 21 Jan	Emergent Knowledge Management practices	Chapters 10, 11	Tutorial exercises Group Project Report Case Study 2 due
11 28 Jan	Leadership and assessment of knowledge management; The future of KM	Chapters 12, 13	Case Study 2 due Presentations
12 04 Feb	Revision and preparation for the final exam		Case Study 2 due Presentations Case Study 2 due Peer evaluation
13 11 Feb	Study Review Week		Consultations
14 18 Feb	Final Exam Week	Please see Exam Timetable for exam date, time and location	
15 25 Feb	Student Vacation begins Enrolments for T119 open		
16 04 Mar	Results Released 05 Mar 2019 Certification of Grades 08 Mar 2019		
T119 begins 11 Mar 2019			
1 11 Mar	Week 1 of classes for T119 Friday 08 Mar 2019 – Review of Grade Day for T318 – see Sections 2.6 and 3.6 below for more information.		

2.7 Teaching Methods/Strategies

Briefly described below are the teaching methods/strategies used in this subject:

- *On-campus lectures* (2 hours/week) are conducted in seminar style and address the subject content, provide motivation and context and draw on the students' experience and preparatory reading.
- *Tutorials* (2 hours/week) include class discussion of case studies and research papers, practice sets and problem-solving and syndicate work on group projects. Tutorial participation is an essential component of the subject and contributes to the development of graduate attributes (see section 2.2 above). It is intended that specific tutorial material such as case studies, recommended readings, review questions etc. will be made available each week in Moodle.
- *Online* teaching resources include class materials, readings, model answers to assignments and exercises and discussion boards. All online materials for this subject as provided by KOI will be found in the Moodle page for this subject. Students should access Moodle regularly as material may be updated at any time during the trimester
- *Other contact* - academic staff may also contact students either via Moodle messaging, or via email to the email address provided to KOI on enrolment.

2.8 Student Assessment

Provided below is a schedule of formal assessment tasks and major examinations for the subject.

Assessment Type	When Assessed	Weighting	Learning Outcomes Assessed
Tutorial Participation	Weeks 2 to 11	10%	a, b, c, d
Case study 1 - Individual assignment (1500 words)	Week 6	10%	a, b, c
Case study 2 – Group project (3000 words)	Report Week 10 Presentations Weeks 11-12 Peer evaluation Week 12	30% total (see Marking Guide for marks break-up)	a, b, c, d
Final examination (3 hours)	Final Exam Period	50%	a, b, c, d

Requirements to Pass the Subject:

To gain a pass or better in this subject, students must gain a *minimum of 50%* of the total available subject marks.

2.9 Prescribed and Recommended Readings

Prescribed Text:

Becerra-Fernandez, Irma & Sabherwal, Rajiv, (author.) & Loner, Inc. (illustrator.) 2015, *Knowledge management: systems and processes*, Second edition, New York, NY Abingdon, Oxon Routledge.