2019 Calendar

www.koi.edu.au
CRICOS Provider 03171A
Welcome message from the CEO & Dean

We are proud to welcome you to King’s Own Institute in Sydney Australia: a tertiary level institution that brings together the best in resources, equipment and people. King’s Own Institute blends the traditions of higher education with today’s modern, practical and commercial global village.

King’s Own Institute offers many advantages: personal, professional and commercial. It is quickly establishing a reputation for superior education. Just how famous King’s Own Institute will become and how quickly depends on our graduates. We share your success. King’s Own Institute has assembled key people to assist your academic journey. They all have long and successful careers and distinguished records of achievement in universities, the military, diplomatic service, business and industry.

We confidently assure you of a sound professional education and a special, enjoyable learning experience.

We welcome you and look forward to shaping your career with King’s Own Institute.

Dr Douglas Hinchliffe
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**Important Dates**

- **New Year’s Day**: 01 January
- **Mid-Trimester Break**: 24 December 2018 - 05 January 2019
- **Australia Day**: 26 January
- **Australia Day Holiday**: 28 January

[www.koi.edu.au](http://www.koi.edu.au)
Our Story

King’s Own Institute (KOI) is a tertiary level institution located in central Sydney, Australia and offers high quality accredited degree, diploma and certificate courses in Accounting, Business, IT and Teaching English to Speakers of Other Languages (TESOL).

King’s Own Institute is named after a regiment of the British army with which the CEO & Dean was associated as an exchange officer. KOI adopts a similar spirit and values with traditions and an established reputation for its recognised development of successful leaders.

Our initials, KOI, have a second meaning, as the word “koi” in some Asian languages is a wild carp. The koi is energetic and can swim upstream against the current. According to legend, if a koi succeeded in climbing the falls at a point called Dragon Gate on the Yellow River it would be transformed into a dragon fish. This demonstrates perseverance in adversity and strength of purpose. The KOI represents courage and the ability to attain high goals because of its strength and determination to overcome obstacles.

Similarly, KOI aims to be a recognised leader as an education provider famous for nurturing our students into successful careers. The experience of the higher education journey can be as important as the qualification itself.

Here at KOI, we want your career-shaping experience to be fruitful, enjoyable and memorable.

www.koi.edu.au
## Important Dates

**KOI Study Review Week:** 11 - 16 February  • **KOI Final Exams Week:** 18 - 23 February  
**KOI Vacation:** 25 February - 09 March
Graduations

1. Vladilena ZMYSLINSKAYA, Russia, Master of Professional Accounting
2. Liselotte Catherine JOHANSSON, Sweden, Bachelor of Business (Accounting) in June 2018
3. Novi YULIANTY, Indonesia, Bachelor of Business (Accounting)
4. Luca Spataro, Italy, Bachelor of Business (Accounting)
5. Ngoc Minh Le, Vietnam, Master of Accounting
**Important Dates**

**KOI Vacation:** 25 February - 09 March  • **KOI T119 Commences:** 11 March

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- **NSW Public Holidays**
- **KOI Vacation**
- **KOI Teaching Period**
- **KOI Mid-Trimester Break**
- **KOI Study Review Week**
- **KOI Final Exams Week**

[www.koi.edu.au](http://www.koi.edu.au)
About KOI

King’s Own Institute meets the needs of today’s students. KOI has equipped its study areas and classrooms with advanced technology allowing students easy online access for their study needs. KOI’s networks with industry accreditation bodies, such as CPA, CAANZ and IPA, give students ready access to business professionals and further career opportunities.

Library & Information Services

King’s Own Institute has a specially designed and resourced library including a quiet room and specialist library staff for this essential part of your study. The library is located at the Kent Street campus. Our library is stocked with reference materials relevant to the courses offered in our Institute and includes text books, magazines, journals, reference books and newspapers. At KOI, we do our best to resource students for their best performance.
### Important Dates

**Good Friday:** 19 April • **Easter Saturday:** 20 April • **Easter Sunday:** 21 April  
**Easter Monday:** 22 April • **KOI Mid-Trimester Break:** 23 - 27 April • **ANZAC Day:** 25 April

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- **NSW Public Holidays**
- **KOI Vacation**
- **KOI Teaching Period**
- **KOI Mid-Trimester Break**
- **KOI Study Review Week**
- **KOI Final Exams Week**

[www.koi.edu.au](http://www.koi.edu.au)
• Gateway to exciting adventure on the south-east coast of Australia
• World’s 9th most liveable city (QS, Best Student Cities 2018)
• Culturally diverse - 5 million people and 35,000+ international students
• Living choices - city, beaches or bush - 500 suburbs
• Variety of lifestyle opportunities and living experiences

Weather - Average Temperature
• summer (Dec-Feb) 17-26°C
• autumn (Mar-May) 11 - 24°C
• winter (Jun-Aug) 8- 17°C
• spring (Sep-Nov) 11-24°C
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- **NSW Public Holidays**
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Academic Board

Dr Brian J. Spencer
BCom (App.Psych) UNSW, BA(Hons), DUniv Macq, FAICD, FAIM
AIBM Council Chairman and Director, Academic Board Member

Dr John H. Loxton
Emeritus Professor
BSc, MSc Melb, PhD Cantab, FAICD
AIBM Director, Academic Board Chairman

Dr Douglas R. Hinchliffe
Adjunct Professor
TPRC Vic, BEc, BEc, LaTrobe, GDipEd Admin Vic, MEd Monash, MSc Florida State, PhD Monash, GDipTESOL KOI, GAICD, CPT
CED & Dean, AIBM Director, Academic Board Member

Dr Alan S. Dunk
Professor
BBus NSWIT, MEd, PhD Macq, FCPA
AIBM Director, Academic Board Member

Chandra Sundaresan
MCompSc UWS, BIT (SoftwareEng) CQU, AACS
Deputy Dean, Professional Services, Academic Board Member

Elizabeth A More, AM
Professor
BA(Hons) PhD UNSW, MComLaw Deakin, GradDipMgt CQU, MAICD
Academic Board Member

Susana Cabillon
BSc CHE (Phil), MSc (Mat Sci & Eng) UNSW, ICCP
Academic Board Member

Dr W H (John) Jones
BSc (Econ) London, MA, PGCertTESOL, EdD Macq, PGCertMLP ANU, JP NSW
Deputy Dean, AIBM Company Director & Company Secretary, Academic Board Secretary

Dr Graeme Salter
BSc, Dip Ed, Dip Ed Studies, MEd, DTeach
Deputy Dean (Academic), Academic Board Member

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www.koi.edu.au
Important Dates

Queen's Birthday: 10 June • KOI Study Review Week: 11 - 15 June
KOI Final Exams Week: 17 - 22 June • KOI Vacation: 24 June - 6 July
### Bachelor of Business (Accounting)
CRICOS CODE: 070366A

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<td>• Introduction to Accounting</td>
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<td>• Introduction to Marketing</td>
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<td>• Introduction to Economics</td>
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<td>• Financial Accounting</td>
<td>• Accounting Information Systems</td>
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<td>• Corporate Financial Management</td>
<td>• Law of Business Organisations</td>
<td>• Business Statistics</td>
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<td>• Organisational Behaviour</td>
<td>• Corporate Accounting and Reporting</td>
<td>• Business Statistics</td>
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<tr>
<td>• Tax Law</td>
<td>• Auditing and Assurance Services</td>
<td>• Business Statistics</td>
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<tr>
<td>• Contemporary Issues in Accounting</td>
<td>• Business Project (last trimester only)</td>
<td>• Business Statistics</td>
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### Bachelor of Business (Management and Finance)
CRICOS CODE: 070367M

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<td>• Banking and Financial</td>
<td>• Introduction to Management Accounting</td>
<td>• Business Statistics</td>
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<td>• Business Ethics and Sustainability</td>
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**Professional Recognition**
The Bachelor of Business (Accounting) satisfies the educational membership requirements for Chartered Accountants Australia and New Zealand (CAANZ), CPA Australia (CPA) and The Institute of Public Accountants (IPA). Further information is available from CAANZ, CPA and IPA.

www.koi.edu.au
**Important Dates**

**KOI Vacation:** 24 June - 06 July  •  **KOI T219 Commences:** 08 July

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**Legend:**
- NSW Public Holidays
- KOI Vacation
- KOI Teaching Period
- KOI Mid-Trimester Break
- KOI Study Review Week
- KOI Final Exams Week

[www.koi.edu.au](http://www.koi.edu.au)
Bachelor of Information Technology (BIT)
CRICOS CODE: 098239M

- Professional Communication Skills
- Foundations of Information Systems
- Introduction to Programming
- Foundation Mathematics for IT*

- Database Design and Development
- Project Management
- Cyber Security
- Elective

- Enterprise Systems and Architecture
- Data Analytics
- Information Technology Project 1 (specification)
- Elective

- Systems Analysis and Design
- Program Design and Development
- Data Communications and Networks
- Business Statistics

- Computer Organisation and Architecture
- Human Computer Interaction
- Web Design and Development
- Innovation and Technology Management

- Cloud Computing
- Professional Ethics in Computing
- Information Technology Project 2 (implementation)
- Elective

**Relevant software charges for BIT course will be met by KOI**
## Important Dates

**KOI Mid-Trimester Break**: 19 - 24 August • **KOI T219 Classes Resume**: 26 August

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*KOI Mid-Trimester Break*  
*KOI T219 Classes Resume*  

www.koi.edu.au
Graduate Certificate in Business
CRICOS CODE: 076833G
The Graduate Certificate in Business has 4 core subjects over 1 trimester.
- Principles of Accounting
- Core 1
- Core 2
- Core 3

Graduate Certificate in Business approved core subjects:
- Economics
- Business Law
- Statistics and Data Analysis
- Communication in Business

Graduate Diploma of Business
CRICOS CODE: 087650B
Students MUST study and gain the six (6) Core Subjects shown in the planner below plus two (2) Electives over 2 trimesters.
- Principles of Accounting
- Economics
- Business Law
- Communication in Business
- Financial Accounting
- Financial Management
- Elective

Master of Accounting*
CRICOS CODE: 076831K
- Communication in Business
- Financial Accounting
- Financial Management
- Statistics and Data Analysis
- Managerial Accounting
- Companies and Securities Law
- Corporate Accounting and Reporting
- Accounting Information Systems
- Accounting Theory and Issues
- Auditing and Assurance
- Taxation Law
- Applied Business Research

Master of Professional Accounting
CRICOS CODE: 076835F
- Communication in Business
- Principles of Accounting
- Economics
- Business Law
- Financial Accounting
- Financial Management
- Companies and Securities Law
- Statistics and Data Analysis
- Managerial Accounting
- Accounting Information Systems
- Corporate Accounting and Reporting
- Applied Business Research
- Accounting Theory and Issues
- Auditing and Assurance
- Taxation Law
- Research Project

* Students enrolling into this course must have completed the equivalent of KOI subjects Principles of Accounting, Economics and Business Law. Only students who have completed an AQF Level 7 or above degree may enrol in the Master of Accounting course.

PROFESSIONAL RECOGNITION
Master of Accounting and the Master Professional Accounting satisfy the educational membership requirements for Chartered Accountants Australia and New Zealand (CAANZ) and CPA Australia (CPA).
Further information is available from CAANZ and CPA.
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- **NSW Public Holidays**
- **KOI Vacation**
- **KOI Teaching Period**
- **KOI Mid-Trimester Break**
- **KOI Study Review Week**
- **KOI Final Exams Week**

[www.koi.edu.au](http://www.koi.edu.au)
Courses

Graduate Certificate in TESOL
CRICOS CODE: 083136G

- Language Teaching Methodologies
- Linguistics for Language Teaching
- Learning an Additional Language
- TESOL Curriculum Development

Graduate Diploma in TESOL
CRICOS CODE: 083135J

- Language Teaching Methodologies
- Linguistics for Language Teaching
- Learning an Additional Language
- TESOL Curriculum Development

- Research Methods of TESOL
- Language Testing and Assessment
- Elective
- Elective

- Research Project* (Pre-req: 8 Completed Subjects including TSL713 Research Methods of TESOL last trimester only)
- Elective
- Elective

Master of Arts (TESOL)
CRICOS CODE: 083134K

- Language Teaching Methodologies
- Linguistics for Language Teaching
- Learning an Additional Language
- TESOL Curriculum Development

- Research Methods of TESOL
- Language Testing and Assessment
- Elective
- Elective

- Research Project* (Pre-req: 8 Completed Subjects including TSL713 Research Methods of TESOL last trimester only)
- Elective
- Elective

* May be replaced with TSL708 Internship (subject to approval from the CEO and Dean only) (pre-requisite 8 completed subjects)
### Important Dates

**Labour Day:** 07 October  
**KOI Study Review Week:** 08 - 11 October  
**KOI Final Exams Week:** 14- 19 October  
**KOI Vacation:** 21 October - 02 November

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Technology
The Institute’s computer facilities include the latest technology and software, with sufficient terminals to cater for student needs. WiFi is provided throughout KOI so that students can access the internet from anywhere in the Institute with their laptops and hand held devices. Every trimester, each student is given an unlimited free data allowance for internet usage, printing and copying allowance.

Overseas Student Health Cover (OSHC)
Australian Government law requires international students and their dependents undertaking formal studies in Australia to purchase and maintain OSHC before your visa is granted. Membership of a health insurance scheme in your home country does not exempt you from having to take out OSHC. KOI’s recommended provider is AHM and we can arrange the cover on your behalf when you pay your premium at the time you pay your tuition fees.

Work
Sydney has the largest economy in Australia and students can find job opportunities in part time or casual work in retail, office administration, tourism and hospitality industries. Sydney also has the fastest growing service industry in Australia. Salaries are above the average of many countries and the minimum wage is currently AUD $18.93 per hour (as of July 2018). KOI is here to help you achieve your goals, and offers focussed sessions to help students write resumes, apply for jobs and improve interview techniques towards job and career opportunities.
**Important Dates**

**KOI Vacation:** 21 October - 02 November  • **KOI T319 Commences:** 04 November

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Student Lounges

Our student lounges are more than somewhere to stop and have lunch. They are places to meet fellow students, relax, mingle and foster friendships. The environment is comfortable, practical and inviting. Students can bring their own lunches with re-heating facilities available and vending machines for pick-me-up snacks and drinks to keep energy levels up.

Modern Facilities

King’s Own Institute’s premises are centrally located and have been designed with the needs of today’s students in mind. The environment is not only comfortable but most importantly it is conducive to study and highly functional for the busy student.

Leisure Time

There are endless choices of things to do in and around Sydney when you have some time to relax from your studies. Sydney boasts thriving arts, cultural and hospitality scenes. Here you can dine at restaurants ranked in the world’s top 50 right down to the “Cheap Eats” scene, indulge in world-class shopping or shop for bargains at local markets, see performances at the famous Sydney Opera House and other theatres, large and small, get fit by swimming and surfing at golden beaches or relax in lush parklands.
### Important Dates

**Christmas Day:** 25 December  •  **Boxing Day:** 26 December  
**KOI Mid-Trimester Break:** 23 December 2019 - 04 January 2020

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